

BOARD-DECLARED VACANCY CAUSED BY ABSENTEEISM

When a member must be absent from a regular meeting of the Board of Education, that member shall inform the Board Chair (or the Vice-Chair if the Chair is unavailable) that s/he will not attend the meeting. The minutes of the meeting shall reflect the attendance status of all members.

- A. Should a member have two consecutive, non-reported, absences or three consecutive reported absences and following attempts by the Chair to ascertain the member's status and intention, the member shall be informed that a subsequent absence may be cause for the Board to declare the seat open.
- B. At its next regular meeting, and having informed the member who has been absent, the Board shall meet in executive session to discuss declaring a Board vacancy. The member in question will be notified of the meeting so that s/he can attend and that member shall be provided the opportunity to present his/her reasons why the Board should not declare a vacancy.
- C. Following its deliberations, the Board may meet in open session to vote whether or not to declare a vacancy.
- D. Should a vacancy be declared in accordance with this policy, the vacancy will be filled in accordance with the appropriate provisions of M.R.S.A. Title 20-A and the Charter of the Town of Scarborough, Maine.

Adopted: April 4, 2013