

**SCARBOROUGH SCHOOL DEPARTMENT  
REQUEST/PERMISSION TO ADMINISTER MEDICATION IN SCHOOL**

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

**To be completed by Physician/Private Practitioner:**

Name of medication: \_\_\_\_\_  
Reason for medication (Optional): \_\_\_\_\_

Form of medication/treatment:

Tablet/capsule     Liquid     Inhaler     Injection     Nebulizer     Other

Dosage (amount): \_\_\_\_\_

Time to be given: \_\_\_\_\_

Restrictions and/or important side effects:     None anticipated

Yes. Please describe in detail: \_\_\_\_\_

Date Prescribed: \_\_\_\_\_

Date to be Discontinued: \_\_\_\_\_

Any other necessary instructions or information: \_\_\_\_\_

This student is both capable and responsible for self-administering this medication.

No     Yes - supervised     Yes - unsupervised

This student may carry this medication:  No     Yes

**NOTE: THE SCHOOL NURSE MAY CONTACT YOU IF THERE ARE FURTHER  
QUESTIONS CONCERNING THIS MEDICATION REQUEST.**

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

**To be completed by parent/guardian:**

I request and give permission for Scarborough School Department nurses and other trained, unlicensed personnel to administer the above named medication to \_\_\_\_\_  
(Student's Name)

in accordance with Board Policy/Procedure JLCD - Administering Medications to Students.

OR:

I request and give permission for \_\_\_\_\_ to self-administer the  
(Student's Name)  
above-named medication in accordance with Board Policy/Procedure JLCD - Administering Medications to Students.

**(PLEASE SEE OTHER SIDE)**

I understand and agree that if the school nurse has questions regarding the safe and effective administration of this medication as prescribed, that the nurse may contact the child's physician and obtain additional information from him or her about the medication, and I consent to the physician providing that information.

Signature: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Date: \_\_\_\_\_

**To be completed by school:**

Date received: \_\_\_\_\_ By whom: \_\_\_\_\_  
Date reviewed: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Adopted: February 20, 1997

Revised: October 3, 2002  
January 20, 2005