

DISTRIBUTION OF COMMUNITY INFORMATION

- 1.0 Scarborough Public Schools supports many local community partners by allowing the limited online distribution of information concerning youth-oriented activities and/or programs with a direct educational value to the student and/or school. The Superintendent/designee retains the right to approve or deny any materials requested for distribution. In limited circumstances, promotional literature for fundraisers that directly benefit Scarborough Public Schools may be approved.
- 2.0 The Superintendent/designee will administer a program to distribute community information according to the following guidelines:
 - 2.1 Distribution will be made electronically (via the school website: “Community Bulletin Board” tab).
 - 2.2 Each organization submitting information for distribution will provide the document electronically to the Superintendent/designee for approval at least two weeks prior to the targeted distribution date; the Superintendent’s/designee’s decision will be final.
 - 2.3 Upon approval by the Superintendent/designee, entries of community information will be uploaded within a reasonable timeframe.
 - 2.4 The School Department will place a disclaimer on the “Community Bulletin Board” tab stating that these are not school-sponsored or school-approved programs.
- 3.0 Scarborough Public Schools does not approve the distribution of:
 - 3.1. Materials for projects, activities or programs the purpose of which is to promote a particular religious, political, or philosophical view point.
 - 3.2. Materials for events deemed not suitable for children or do not have direct educational value to students and/or a school.

Adopted: April 16, 2009

Revised: April 15, 2015