

**Scarborough Public Schools**  
**MEETING NOTES**

**Group/Team:** School Board Finance Committee

**Date:** 1/5/2017

**Start Time:** 6:30 p.m.

**End Time:** 7:00 p.m.

**Members Present:** Jodi Shea, Chair; Cari Lyford, Christine Massengill, Julie Kukenberger, Jo Anne Sizemore, Kate Bolton

**Others Present:**

**Next Meeting:** Joint Town/School Finance Committee - January 19, 2017, 2:00 p.m.  
School Board Finance Committee – February 2, 2017, 6:00 p.m.

**Distribution:** School Board  
Post to web site

Notes/Action	Responsibility	Timeline
<p><b>Agenda item 1.1 - Review latest draft of budget calendar:</b> Kate shared copies of the proposed calendar for both the joint Town/School meetings and the Leadership Council's internal work.</p>	<p>The Joint TC/SB Finance Committee will review, amend and adopt the calendar at their first meeting.</p> <p>The Leadership Council is following its internal calendar to develop the first draft of the budget proposal.</p>	<p>January 19</p> <p>Ongoing</p>
<p><b>Agenda item 1.2 - Follow up to collaboration with Communications Committee on School Nutrition promotion.</b></p>	<p>Tabled due to time constraints; revisit at next meeting.</p>	<p>February 2</p>
<p><b>Agenda item 2.1 - FY2016 Audit Report:</b> Kate reported that the FY16 Town and School audits are both complete. She shared audit booklets with the committee (both full Town document and the separate School report). We reviewed the management comments and discussed follow-up. MacPage will provide a public audit presentation shortly.</p>	<p>Presentation to be scheduled by MacPage with Town Manager</p>	<p>TBD</p>