

**Scarborough Public Schools**  
**MEETING NOTES**

**Group/Team:** School Board Finance Committee

**Date:** 4/7/2016

**Start Time:** 6:30 p.m.

**End Time:** 7:00 p.m.

**Members Present:** Jodi Shea, Chair; Christine Massengill, Cari Lyford, George Entwistle, Jo Anne Sizemore, Kate Bolton

**Others Present:**

**Next Meeting:** May 5, 2016, 6:00 p.m.

**Joint meeting with Town Council Finance Committee:** April 14, 2016, 2:00 p.m.

**Distribution:** School Board

Post to web site

Notes/Action	Responsibility	Timeline
<p><b>Brief discussion of budget presentation of April 6, 2016:</b></p> <p>First reading presentation to Town Council, School Board and public was well received. School Leaders are hopeful that the new narrative format will be a tool for better understanding of school programs and the link to the resources requested. George stated that the Mission Critical budget proposed is well-crafted and responsible; it's our hope that it moves to approval.</p> <p>School Board/Leadership Council workshop tomorrow will be an opportunity to walk through the budget book and hear directly from school leaders. This will be the first and best chance to hear context and ask questions.</p> <p>George &amp; Kate both made clear that the new budget format is the product of the full Leadership Council. While George &amp; Kate acted as editors for the document, the quality of the content is a result of the ongoing, consistent focus, planning and reflection of the leadership team.</p>	<p>All School Leaders/Town Council invited to participate</p>	<p>April 8, 2016, noon – 4:00 p.m.</p>

<p>Jodi stated that the narrative format really serves to open doors into the schools for those who are not familiar with our programs and services. The workshop will be very important and helpful for the Board to hear from the Leadership Council, particularly in the area of prior and newly requested investments and their impact.</p> <p>Next step will be to sit again with the Town Council Finance Committee, tentatively scheduled for Wednesday, April 13. Last year's protocol was for School Leaders to present their budget proposal formally to the TCFC, but since we have been meeting together regularly this year we may want to change that format. We have a meeting already scheduled for April 14 at 2:00 p.m., so it may make most sense to use that time for budget review.</p>	<p>Jodi, Shawn, George &amp; Tom will discuss and confirm the plan</p>	<p>TBD, April 14 at 2:00 p.m. or April 13</p>
<p><b>Motion to approve budget proposal for First Reading:</b></p> <p>Kate reported that the Leadership Council's budget will now need to be passed for First Reading by the School Board, as it was passed by the Town Council as part of the full Municipal budget last night.</p> <p>There was some discussion last year about whether both the School Board and the Town Council could be convened at the same meeting and vote to approve the first reading, but this was determined to be too complex.</p> <p>First reading does not require specific reference to budget figures; it just begins the review process. At the time of Second Reading and vote, we will identify any changes and specify final amounts in the vote.</p>	<p>George will present budget recap at the School Board meeting. Jodi will introduce motion to approve.</p>	<p>Regular Board meeting 7:00 pm</p>