



Scarborough Board of Education

Finance Committee

November 5, 2018

Prepare by reading the agenda

Objective/Activity	
Review Plus/Delta:	
Plus: <ul style="list-style-type: none"> ● New format ● Start and stop times followed 	Delta: <ul style="list-style-type: none"> ● Printed agendas
Objectives:	
<ul style="list-style-type: none"> ● Conduct monthly Finance Committee meeting 	
Topic	
<ul style="list-style-type: none"> ● FY19 Budget timeline review <ul style="list-style-type: none"> ○ Review and refine existing calendar ○ Update SB calendar to include Finance and budget dates <ol style="list-style-type: none"> 1. Listen to Learn with our staff first, at lunch block with each school. Open to Finance chair, Julie, Kate, Central Office Leadership Team (COLT). Get input from staff early on in the budget process 11/26 - 12/14 to start the sessions. Looking to book over lunch blocks with google form follow up for items of topic of discussion. Food service and custodians separately, meet with bus drivers separate session. 2. Listen to Learn with the community - four sessions, look at a time at 6:30/7 or Saturday to accommodate families. 3. Budget outreach meetings - Tom and Larrisa to look at times and venues 4. Budget presentations to board: 4/2 8:30-11:30am, 4/3 4-6:30, 5. Town Council meeting 4/3: 7pm 6. Fast facts: include research with the facts to reinforce why 	
Topic	
<ul style="list-style-type: none"> ● Discuss Joint Finance Committee Meeting collaboration 	
Topic	
<ul style="list-style-type: none"> ● FY19 Quarter 1 financial review 	
Planning Our Next Meeting:	



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- Budget process slide deck review
- Discuss Joint Finance Committee Meeting collaboration
- FY19 Quarter 1 financial review - read for next meeting
- Kate and Julie to coordinate calendars with TC
- Next meeting will be 12/6 at 5:45pm

Assess what worked well about this meeting and what we would like to change for next time:

Plus:

- Prepared agenda
- Online note taking
- Covered a lot of ground and new ideas

Delta:

- Didn't cover all the agenda items
- Didn't start on time
- Add to objects with the purpose of the meeting