

Scarborough School Department

ONLINE PAYMENTS NOW AVAILABLE!

The Scarborough School Department now provides parents an **easy** and **convenient** way to pay school fees. Parents may pay with VISA, Discover or MasterCard credit or debit cards for these items. Our Web Store accepts payments over the internet 24/7. By contracting with RevTrak, a national credit card payment processor, we provide you a secure site for making payments.

Starting August 19, 2013, you may pay the following fees online:

- High School & Middle School Athletics
- High School, Middle School & Wentworth Clubs
- High School Parking Fees

Parents can make payments online while on their home or work computer, any time of the day. It only takes a few minutes to make a payment using a VISA, Discover or MasterCard credit or debit card. There is a single \$1.95 convenience fee applied per shopping cart checkout.

To make an online payment follow these simple steps:

1. Visit our district Web Store at <http://scarborough.revtrak.net/>
2. Select fees
3. Make payment using a VISA, Discover or MasterCard debit or credit card

A payment receipt will be emailed to the address used when setting up the web store account. To view/print previous online payments or to update login information please click on My Account.

Please Visit the Scarborough School Department Website for Future Updates!

Scarborough School Department

P. O. Box 370

Scarborough, ME 04070-0370

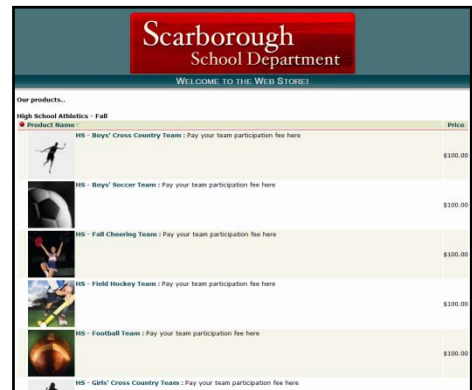
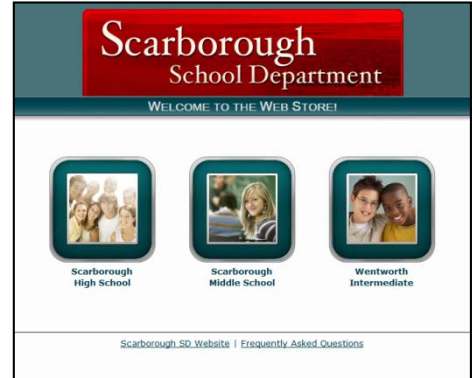
www.scarborough.k12.me.us



Please see reverse side for detailed online payment instructions.

Payment Instructions for the Scarborough School Dept.'s Web Store

- Visit school district Web Store at <http://scarborough.revtrak.net/>
- Select your student's **School**
- Select **fee type**
- Select **fee**
- Enter **required information**
- Click **"Buy Now"**
- To make a payment for another fee or student, click **"Continue Shopping"** and select **additional fee type and fees.**
- When all fees are in shopping cart, click **"Go to Checkout"**. If a **new customer**, select **"I am a new customer"**. Enter your email address and **"Sign In"**. If a **returning customer**, select **"I am a returning customer"**. Enter your email address and password. Select **"Sign In"**.
- Enter your **billing and payment information. Create a password** if required.
- Verify information for accuracy and select **"Complete Order"**.
- **Please Note:** There is a single \$1.95 convenience fee applied per shopping cart checkout.
- **Payment will be processed** and receipt can be viewed and printed. A receipt will be sent to the email address provided during account set up.
- **Logout**



Your Shopping Cart

Create an account with us, and make reordering a snap!

Enter your email address:

I am a new customer
(You'll create a password later)

I am a returning customer
and my password is

[Sign in using our secure server](#) >

[Forgot your password? Click here.](#)

Web Store Links for Additional Information:

Services

[*Home](#)
[Contact Us](#)
[My Account](#)
[Password Reminder](#)
[Payment FAQ](#)
[Policies](#)
[Privacy Policy](#)
[Products](#)

- Contact Us: Request additional information or ask questions about a payment
- My Account: To look up previous transactions and change address or password information
- Password Reminder: To send an email requesting a forgotten password